



Junior Leader Job Description

This is a volunteer position under the direction of the Recreation Supervisor and Day Camp Coordinator.

Qualifications:

1. Ability to supervise campers under your direction.
2. Knowledge of First Aid/Blood Borne Pathogens.
3. Enthusiastic, creative, and resourceful.
4. Former Camp Participant required

Duties and Responsibilities:

1. Supervise children and always participate in all activities in your group.
2. Reports on all damaged or lost equipment to Day Camp Coordinator.
3. Keep the coordinator informed of all discipline problems, situations in which involve the application of First Aid, and any other important matters that may arise.
4. Attend staff meetings, field trips, and training sessions when asked by the coordinator.
5. Maintain good relations with community and staff.
6. Perform other duties as requested by the Recreation Supervisor, Day Camp Coordinator or Co-workers.

Psychological Considerations:

1. Must be a positive role model for campers and fellow staff.
2. Must be able to work well with others.
3. Must have the ability to both give and take orders from his or her peers.
4. May have to deal with stressful situations.
5. Ability to handle and help younger children, all in a positive demeanor.

Physiological Considerations:

1. Must have the endurance to keep up with an active day with young children.
2. May encounter long periods of sitting, standing, walking, reading, and writing.
3. May be exposed to varying degrees of lighting and temperatures in various facilities.

Environmental Considerations:

1. May be exposed to varying weather conditions.
2. May be exposed to bee stings and other insect bites.

Cognitive and Safety Considerations:

1. Must be organized and able to follow and carry out directions.
2. Must show safety awareness and good judgment.
3. Must exhibit good problem-solving ability, adapt to unique situations, and maintain organization skills.

Reasons for the dismissal of a Junior Leader from camp:

- Swearing or poor attitude
- Excessive tardiness or absences
- Disrespect to supervisors, co-workers and/or campers
- Inappropriate attire
- Using technology (phone, iPad, tablets, etc.) during camp
- Not following the rules set forth by the Midlothian Park District

Date: ____ / ____ / ____



Day Camp Junior Leader Application

Name: _____ / ____ / ____
Last First Middle Date of Birth

Address: _____
Street City/State Zip Code

Home #: (_____) Cell #: (_____)

Email: _____

School: _____ Grade Entering in Fall: _____

Did you previously attend Sumer Camp at Midlothian Park District? YES NO

Year you attended Summer Camp at Midlothian Park District? _____

List any certifications you have achieved (i.e., First Aid/CPR, Babysitting, Lifeguarding):

1. _____
2. _____
3. _____

List 3 reasons why you want to be a Midlothian Park District Junior Leader:

1. _____
2. _____
3. _____

Special Interest, Hobbies, Skills, etc.:

Emergency Contact Information

1. Name: _____ Phone: (_____) _____
 Relationship: _____

2. Name: _____ Phone: (_____) _____
 Relationship: _____

Please list any days you need off

1. Dates: _____ Reason: _____

2. Dates: _____ Reason: _____

3. Dates: _____ Reason: _____

APPLICATION STATEMENT

I understand that false or misleading information given in my application or interview(s) may result in not being selected. I understand also that I am required to abide by all the rules and regulations of the Midlothian Park District. I certify that I have answered all questions, true and to the best of my knowledge.

If hired, I understand that this is a volunteer position therefore, I will not be paid.

I understand that this application does not constitute an agreement or contract for employment for any specified period or definite duration.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICATION STATEMENT

I certify that I have read, fully understand, and accept all terms listed above in the Application Statement.

 Applicant Signature _____
Date

For the Parent/Guardian to Complete:

I understand that my child can be dismissed from the Junior Leader program at any time for not following the rules. Junior Leaders are expected to follow the same guidelines as Midlothian Park District staff. Some of the reasons for dismissal include, but are not limited to:

- Use of phones, tablets for non-work activities
- Excessive tardiness or absences
- Disrespect to supervisors, co-workers and/or campers
- Poor attitude or foul language

If your child is chosen to be a Junior Leader, there will be a \$50.00 charge to cover supplies.

 Parent Signature _____
Date