



## **Splash Park Attendant Job Description**

Under the direct supervision of the Facility Supervisor, the Splash Park Attendant is responsible for the serving, controlling, and supervising the public in the Splash Park. The Splash Park Attendant must have knowledge of Midlothian Park District policies and procedures and enforce them.

### **Qualifications:**

- Minimum 16 years of age
- Able to be left in charge of the facility and the activities taking place therein
- Able to solve problems using good judgment
- Able to deal with the public of all ages

### **Duties and Responsibilities**

- Supervise and maintain order in the Splash Park, seeing that all patrons are given the necessary service
- Enforce all rules and safety procedures established by the park district
- Report any problems caused by participants
- Setup and clean up for rentals
- Keep facility clean, safe and presentable to the public
- Able to operate the admission software
- Balance the till at the end of the shift and secure all money
- Follow proper procedures for money handling and cash register use
- Perform tasks assigned by the Facility Supervisor or other department heads
- Follow procedures for opening and closing Splash Park
- Follow procedures for cleaning and sanitizing lounge chairs and other equipment
- Attend staff meetings and trainings
- Must perform assigned tasks in a safe manner and follow safety policies and procedures
- Any other tasks or duties as assigned

### **Psychological Considerations**

- Must resolve differences and problems with patrons and staff
- Must be able to accept the responsibility of being the only employee at the Splash Park

### **Physiological Considerations**

- May encounter long periods of sitting or standing
- May experience varying degrees of lighting and temperatures
- May have to do moderate lifting of up to 50 pounds

### **Environmental Considerations**

- May be exposed to varying elements
- May be exposed to varying outdoor lighting and temperature

### **Cognitive Considerations**

- Must be organized
- Must be able to follow and carry out directions

- Must show safety awareness and good judgement

Department: Administration  
Reports to: Facility Supervisor  
Pay Grade: Part Time  
Salary: \$12.00/hour  
Hours: Various