

REGULAR MEETING MINUTES

Thursday December 14, 2023

A. CALL TO ORDER

President Pilny called to order the regular meeting of the Midlothian Park District Board of Commissioners at 6:00pm at the ARC Building, 14500 Kostner., Midlothian, IL 60445.

B. ROLL CALL

Roll call indicated:

Present: R. Pilny, M. Callahan, J. Gleason, M. Kohlstedt, F. Pierson

Absent: None

Staff in attendance:

E. Jung, J. Yuska, P. Lemar, R. Grohnke M. Wojcik

Attorney in attendance:

Dave Freeman

Public in attendance:

Angela Czub

C. PLEDGE OF ALLEGIANCE

Those in attendance gave the Pledge of Allegiance.

D. PUBLIC COMMENT

None

E. APPROVAL OF MINUTES

1. Motion made by Commissioner Callahan, seconded by Commissioner Gleason to approve the minutes of Regular Meeting of November 16, 2023 and the Executive Session November 16, 2023.

Roll call vote indicated:

Ayes: F. Pierson J. Gleason, M. Callahan, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

F. COMMITTEE REPORTS

DIRECTORS REPORT

E. Jung stated Doug from Hitchcock provided Ed with a copy of the presentation and forwarded it to the board. Ed asked for confirmation of receipt and asked the board for any follow up questions. Ed met with Rob Grossi to figure out financials as well. Rob will get back to Ed to lay out a 10-year plan. Ed stated he has received some information on the increase on SWSRA. Ed stated everyone has brought it to their board and only Alsip as of this time has been approved for the 2.25%. Ed signed the agreement for the bond from PMA that goes out in February it was a little under \$200,000 there was a small fee increase to \$2,000. Ed stated we are wrapping up interviews for the facility manager. He is hoping by January the person hired will be starting.

RECREATION REPORT

J Yuska reports for the field report she ran all the numbers with concession. She stated we did not make as much in concessions as last year due to the huge increase in product costs that we did not anticipate. Next year we will be raising the prices for concession. We are breaking even on the food and only making profit on the alcohol. Jen stated for Memorial Field rentals in 2022 we brought in a little over \$70,000 and this year was \$81,000 this could be attributed to weather and staffing. Jen informed the board of staff changes and responsibilities. Alex oversees athletics and fitness. Angela will now oversee all the Marketing and Special Events. Maria will be rentals and front desk. Renee will oversee Preschool, Day Camp, and One Day Classes. The new Facility Manager will oversee this facility and both concession stands.

Special events coming up such as Brews and Bingo. Jen also reported the success of having the preschool perform at lunch club.

MAINTENANCE REPORT

P. Lemar reports Memorial Field Improvements- SportsFields have come out and extended two of the fields at Memorial Park. Field one has been expanded from seventy foot to eighty foot bases, and field four has been expanded from seventy foot to ninety foot bases. Eighty-foot bases are the most used so now all of our fields have eighty-foot capabilities and now we have three ninety-foot fields.

Staff have put out the holiday trees and helped decorate the ARC. We also hung snowflakes throughout both the first and second floor lobbies and decorated the front of the building with garland and lights. We will leave the decorations up through the new year.

The Gym Floor- Staff will be doing a deep cleaning of the gym floor over the winter. Staff will use a special cleaner and scrubbing machine to give the gym floor a good deep cleaning. We do this once a year in the winter and it helps keep the gym floor looking good.

Staff will be installing painted plywood at the ends of the field turf that are unprotected by the netting. The plastic on the walls is starting to become damaged and insulation is falling out from behind the plastic. We are going to start by installing the wood on the portion of the wall that is not covered by the netting. If the wood does well and holds up, we will investigate continuing it behind the netting and possibly even the north wall.

The Raday Well Update is we have been able to take a look in the building that contains the well at Raday. We had to pump some water out of the building in order to see what is in there and I hope to have a recommendation for you at the board meeting after getting a better look.

ATTORNEY REPORT

Mr. Freeman reports that he received emails from staff regarding SWSRA.

G. **OLD BUSINESS**

1. None

H. **NEW BUSINESS**

1. Motion made by Commissioner Gleason, seconded by Commissioner Callahan for approval of Expenses by Vendor for the month of December 2023 and Payroll for the month of November 2023.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

2. Motion made by Commissioner Callahan, seconded by Commissioner Kohlstedt for Approval Of Ordinance #279 for the 2023 Levy.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

3. Motion made by Commissioner Gleason and seconded by Commissioner Kohlstedt for Approval of Resolution #23-04 to instruct the county how to apportion tax levy extension and reduction.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

4. Motion made by Commissioner Kohlstedt and seconded by Commissioner Gleason for approval of Resolution #23-04 approving the Articles of Agreement for the South West Special Recreation Association.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

5. Motion made by Commissioner Callahan and seconded by Commissioner Gleason for approval of the travel request for the 2024 IAPD/IPRA Conference Bids of Contracts.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

6. At 6:33 pm Motion made by Commissioner Callahan and seconded by Commissioner Pierson for approval to leave open session

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

EXECUTIVE SESSION

1. Motion made by Commissioner Callahan and seconded by Commissioner Pierson to enter Executive Session.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, F. Pierson, M. Kohlstedt R. Pilny

Nays: None

Motion carried by a vote 5-0

At 6:34 pm entered Executive Session.

J. **RECONVENE TO OPEN SESSION**

1. Motion made by Commissioner Callahan, second by Commissioner Gleason, for approval to exit Executive Session at 7:07pm.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan F. Pierson, M. Kohlstedt, R. Pilny

Nays: None

Motion carried by a vote 5-0

J. **ADJOURNMENT**

1. Motion made by Commissioner Kohlstedt, seconded by Commissioner Callahan to adjourn.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 4-0

Meeting adjourned at 7:08pm

Secretary for the Board: _____

MIDLOTHIAN PARK DISTRICT