



**MIDLOTHIAN PARK DISTRICT**  
 Facility Rental Application/Agreement  
 14500 S Kostner, Midlothian, IL 60445 • 708-371-6191



**Renter's Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Address : \_\_\_\_\_ City/ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Event/Rental Information**

Day & Date: \_\_\_\_\_ Time From: \_\_\_\_\_  AM  PM To: \_\_\_\_\_  AM  PM  
 Function Type: \_\_\_\_\_ # of Guests: \_\_\_\_\_

**Facility/Room Requested**

Facility Name: \_\_\_\_\_

Party Room	Resident Rate	Non-Resident Rate	Refundable Deposit	Sub Total
River Room (up to 40 ppl) Total Hours:	<input type="checkbox"/> \$45 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100	
Prairie Room (up to 40 ppl) Total Hours:	<input type="checkbox"/> \$45 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100	
River/Prairie (41-90 ppl) Total Hours:	<input type="checkbox"/> \$80 per hour	<input type="checkbox"/> \$125 per hour	<input type="checkbox"/> \$250	
The Lily Pad Party (up to 30 ppl) 1 ½ hour rental (6:30pm-8:00pm)	<input type="checkbox"/> \$125 flat rate	<input type="checkbox"/> \$150 flat rate	<input type="checkbox"/> \$100	
**Gym Party Rental (up to 100 ppl) Total Hrs:	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$150 per hour	<input type="checkbox"/> \$250	
**Meadow Room (up to 30 ppl) Kids Birthday Party Rental	<input type="checkbox"/> \$75 flat rate	<input type="checkbox"/> \$100 flat rate	<input type="checkbox"/> \$100	
<input type="checkbox"/> Basketball	<input type="checkbox"/> Soccer	<input type="checkbox"/> Hockey	<input type="checkbox"/> Mini Golf (\$10)	<input type="checkbox"/> Volleyball (\$25 fee)

**\*\*If bringing a bouncy house, a COI must be provided to us before the day of your event or it will not be allowed!** \_\_\_\_\_  
 (Certificate of Insurance) Initials

Raday Lodge	Resident Rate	Non-Resident Rate	Addn'l Hr	Bar	Bar Tab	Ref Deposit
Raday (up to 150 ppl) <input type="checkbox"/> AM	<input type="checkbox"/> AM 3hrs \$250 <input type="checkbox"/> AM 4hrs \$310	<input type="checkbox"/> AM 3hrs \$500 <input type="checkbox"/> AM 4hrs \$560	<input type="checkbox"/> \$70	<input type="checkbox"/> \$135	<input type="checkbox"/> Cash Bar <input type="checkbox"/> Bar Tab \$_____	<input type="checkbox"/> \$250
<input type="checkbox"/> PM	<input type="checkbox"/> PM 4hrs \$400 <input type="checkbox"/> PM 5hrs \$510	<input type="checkbox"/> PM 4hrs \$700 <input type="checkbox"/> PM 5hrs \$875	<input type="checkbox"/> \$70	<input type="checkbox"/> \$135	<input type="checkbox"/> Cash Bar <input type="checkbox"/> Bar Tab \$_____	<input type="checkbox"/> \$250
Funeral Luncheon (3 hour Max)	<input type="checkbox"/> \$250 flat rate	<input type="checkbox"/> \$500 flat rate	<input type="checkbox"/> \$70	<input type="checkbox"/> \$135	<input type="checkbox"/> Cash Bar <input type="checkbox"/> Bar Tab \$_____	<input type="checkbox"/> \$250
Set up:	Party time:		Clean up:			

Gym Sports Rental	Resident Rate	Non-Resident Rate	Refundable Deposit	Hours	Sub Total
<input type="checkbox"/> Sport _____	<input type="checkbox"/> \$50 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Mini Golf (\$10 setup fee)	<input type="checkbox"/> \$50 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Volleyball (\$25 Setup fee)	<input type="checkbox"/> \$50 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100		

Turf Rental	Resident Rate	Non-Resident Rate	Refundable Deposit	Hours	Sub Total
<input type="checkbox"/> Turf ½ field – PEAK	<input type="checkbox"/> \$100 per hour	<input type="checkbox"/> \$125 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Turf ½ field – OFF PEAK	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$75 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Turf Full – PEAK	<input type="checkbox"/> \$150 per hour	<input type="checkbox"/> \$175 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Turf Full – OFF PEAK	<input type="checkbox"/> \$100 per hour	<input type="checkbox"/> \$100 per hour	<input type="checkbox"/> \$100		
<input type="checkbox"/> Batting Cage (\$25 Setup fee)					

Park Pavilion 11:00 a.m. - Dusk	Resident Rate	Non-Resident Rate	Refundable Deposit	Insurance Certificate	Sub Total
<input type="checkbox"/> Memorial (up to 150 ppl) **	<input type="checkbox"/> \$150	<input type="checkbox"/> \$400	<input type="checkbox"/> \$50	<input type="checkbox"/> Y <input type="checkbox"/> N	
<input type="checkbox"/> Roesner (up to 40 ppl) **	<input type="checkbox"/> \$ 75	<input type="checkbox"/> \$200	<input type="checkbox"/> \$50	<input type="checkbox"/> Y <input type="checkbox"/> N	

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**Setup/Cleanup Times:**

Prairie, River, Gym Parties	No setup/cleanup time (must include it in your rental time)
Lily Pad & Kids Birthday Parties	15 minutes before/15 minutes after
Raday Lodge	1 hour before/30 minutes after

**Rental Agreement:**

*The undersigned agrees to terms stated regarding my party including the day, date, time, year, function, and fees along with any additional charges as stated. I have been informed of the refund/cancellation policies stated on the website. Renter agrees to hold Midlothian Park District harmless of any claims or losses while using the facilities. By signing below, I acknowledge that I have received a copy of the rental rules and guidelines and agree to abide by them. I understand that the Security deposit will be forfeited if anything is broken, rules are not followed, it takes more than 2-man hours to clean.* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Grand Total:</b>	
<b>Deposit Paid:</b>	
<b>Additional \$ Paid:</b>	
<b>Balance:</b>	
<b>Date Balance Due:</b>	

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Contract taken by: \_\_\_\_\_  
 Staff Member's Name (Printed)