

## **REGULAR MEETING MINUTES**

Thursday October 19, 2023

### **A. CALL TO ORDER**

President Pilny called to order the regular meeting of the Midlothian Park District Board of Commissioners at 6:00pm at the ARC Building, 14500 Kostner., Midlothian, IL 60445.

### **B. ROLL CALL**

Roll call indicated:

Present: R. Pilny, M. Callahan, J. Gleason, M. Kohlstedt, F. Pierson

Absent: None

Staff in attendance:

E. Jung, J. Yuska, P. Lemar, R. Grohnke

Attorney in attendance:

Patrick Miner

Public in attendance:

Sharon Rybak, Dan Rybak, Tim Pilny, Angela Czub, Alex Pasek.

### **C. PLEDGE OF ALLEGIANCE**

Those in attendance gave the Pledge of Allegiance.

### **D. PUBLIC COMMENT**

None.

### **E. APPROVAL OF MINUTES**

1. Motion made by Commissioner Kohlstedt, seconded by Commissioner Gleason to approve the minutes of Regular Meeting of September 21, 2023.

Roll call vote indicated:

Ayes: M. Kohlstedt, J. Gleason, M. Callahan, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

### **F. COMMITTEE REPORTS**

#### **DIRECTORS REPORT**

E. Jung handed the meeting back to the Board to recognize Sharon Rybak on her retirement after 26 years of service. President Pilny, and Vice President Kohlstedt thanked and recognized Sharon for her retirement. Sharon Rybak then addressed the Board and thanked them. Mr. Jung reports that SWSRA made the contribution rate decision to 2.25 opposed to .02 cents. November 15<sup>th</sup> is the next SWSRA meeting where this rate will be passed. Tiny update on Raday, Joe Sparrey gave Ed a number for someone to call about the well. They responded to him with yet another number to call. He has a call in to them and is awaiting a return call. IPRA Conference in January, responses from the Commissioners are needed tonight. Commissioner Pilny asked Ed for a timeline on Sharon's position. He said the interviews are started next week and hopefully will have someone hired before the next Board Meeting

## RECREATION REPORT

J Yuska reports all Commissioners have her report. The Christmas parade is \$950 for a float in the Village. Jennifer recommends that we use one of our vehicles in the parade. The Board approved this recommendation. She reports that Renee Grohnke has moved into the Recreation Supervisor role and has taken over Preschool. She also recognizing all the staff for all the hard work they have been doing lately. Commissioner Pilny thanked the staff.

## MAINTENANCE REPORT

P. Lemar reports Memorial Park Batting Cage- The batting cage located on the west side of Memorial Park has become damaged beyond repair. The cage used to house automated pitching machines which were removed several years ago. The cage has received a fair share of vandalism over the past couple of years and the damage is now bad enough that the cage is unsafe and has been chained closed for the past few months. Staff will be removing the chain link fencing and all that will remain will be a cement pad where the cage once stood. I would recommend removing that pad whenever Memorial Park is updated. Mower Replacement- The District recently purchased a new Wright stand on mower to replace the Toro mower which went down last month with a catastrophic engine failure. The new mower has increased horsepower and a fuel injected engine versus a carbureted one. I do want to recognize the Lemont Park District for letting us borrow one of their mowers for the better part of a month which saved us close to \$4,000 from having to rent one. Ford Escape Repairs- The 2010 Escape is currently undriveable because the exhaust pipe rusted out and broke. Staff is trying to make the repairs in house in order to save money since we are replacing the vehicle in the next few months. If we are unable to complete the repairs inhouse we will have to bring it in to have the exhaust repaired. Preventive Maintenance Contracts- Fall is the time when most of the preventive maintenance contracts get executed at the ARC. We have had the roof top units inspected and the heat has been turned on to make sure everything works properly. The sprinkler system and back flow preventers are being inspected and certified the week of October 16<sup>th</sup>, and the fire extinguishers have been inspected and certified.

## ATTORNEY REPORT

Mr. Miner reports that the proposed change to the personnel policy, he is recommending that the Board not move forward with the changes.

## G. OLD BUSINESS

1. Motion not made by any Commissioner. It was recommended not to move forward with the changes to section 6.03, Medical Insurance of the Personnel Policy.

## H. NEW BUSINESS

1. Motion made by Commissioner Gleason, seconded by Commissioner Callahan for approval of Expenses by Vendor for the month of October 2023 and Payroll for the month of September 2023.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, M. Kohlstedt, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

2. Motion made by Commissioner Kohlstedt and seconded by Commissioner Pierson for the approval of the Treasurers report for the month of September 2023. The report is as follows:

Total Cash and Investments as of 8/31/23:	\$ 1,974,875.45
Total Cash receipts:	\$ 44,752.70

Total Disbursements:	\$ 175,442.86
Total cash on hand as of 9/30/23:	\$ 1,844,185.29
Total Investments:	\$ 52,582.55
Total Cash and Investments as of 9/30/23:	\$ 1,844,185.29

Roll call vote indicated:

Ayes: M. Kohlstedt, F. Pierson, M. Callahan, J. Gleason, R. Pilny

Nays: None

Motion carried by a vote 5-0

3. Motion made by Commissioner Pierson and seconded by Commissioner Callahan to approve the acceptance of the 2022-2023 Annual Audit.

Roll call vote indicated:

Ayes: F. Pierson, M. Callahan, J. Gleason, M. Kohlstedt, R. Pilny

Nays: None

Motion carried by a vote 5-0

4. Motion made by Commissioner Gleason, seconded by Commissioner Callahan for approval of Intergovernmental Agreement with the Bremen Township Trustees of Schools and Treasurer's Office.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, M. Kohlstedt, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

5. No motion was needed on the approval of the IAPD Credentials for the January 2024 business meeting. We decided to keep the President and Vice President only allowed to vote at the Business Meeting.

6. Motion made by Commissioner Gleason, seconded by Commissioner Callahan for approval of the 2024 Board Meeting and Holiday Schedule.

Roll call vote indicated:

Ayes: J. Gleason, M. Callahan, M. Kohlstedt, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

**I. BIDS AND AWARDS OF CONTRACTS**

None

**J. EXECUTIVE SESSION**

None

**K. RECONVEE TO OPEN SESSION**

None

**L. ACTION FROM EXECUTIVE SESSION**

None

M. **ADJOURNMENT**

Motion made by Commissioner Callahan seconded by Commissioner Gleason to adjourn.

Roll call vote indicated:

Ayes: M. Callahan, J. Gleason, M. Kohlstedt, F. Pierson, R. Pilny

Nays: None

Motion carried by a vote 5-0

Meeting adjourned at 6:24pm

Recording Secretary for the Board: \_\_\_\_\_

MIDLOTHIAN PARK DISTRICT